

**Ravenna Township, Dakota County**

1. Ravenna Township clerk / treasurer, Caroline Spurgeon, called the March 12, 2019 Annual Meeting to order at 8:31 p.m. with the pledge of allegiance.
2. Caroline Spurgeon was the moderator for the meeting.
3. Caroline read the order of business for the meeting. Carl Reuter moved to approve the agenda. Mike Waxon seconded; motion passed unanimously.
4. The Annual Meeting minutes of 2018 were distributed and read. Carl Reuter motioned to approve the minutes as printed. Mike Waxon seconded; motion passed unanimously. Caroline Spurgeon as moderator signed the minutes along with Mike Waxon, Supervisor.
5. The unofficial 2019 election results were presented as follows:

Supervisor – 3 year term

Paul Curtis	26 votes
Total Write Ins	0 <u>votes</u>
Total Votes	26 votes

6. A printed 2018 financial report was read and distributed and are attached to these minutes. Mike Waxon moved to wave the reading of all checks. Brian Riches seconded; motion passed unanimously.
7. Carl Reuter motioned to select the “Hastings Star Gazette” as the official newspaper. Mike Waxon seconded; motion passed unanimously.
8. Mike Waxon moved to hold the next annual meeting on the second Tuesday of March, (March 10th), 2020 after the counting of the ballots, but no sooner than 8:30 p.m. Brian Riches seconded; motion passed unanimously.
9. The 2020 proposed budget and levy were presented for each fund and printed detailed reports were distributed. Clerk / treasurer, Caroline Spurgeon, briefly reviewed the reports and asked for questions. None.
10. Caroline Spurgeon explained that the 2020 levy could be set now or in September, as the Levy does not need to be certified until September 2019. Mike Waxon moved to postpone setting of the levy until September 12, 2019 at 7:00 p.m. Carl Reuter seconded; motion passed unanimously.
11. Caroline Spurgeon asked for other business or comments from the floor. Jeff Theriault asked if there were any contingency funds for sandbags. Caroline Spurgeon advised that this must go to the town board. He also asked if there was any dollars for the money he spent clearing snow out of the waterway/ditch. He was advised that this must go to the town board.
12. Caroline Spurgeon called for a motion to recess this meeting. Carl Reuter moved to recess this meeting until September 12, 2019 at 7:00 p.m., for the sole purpose of setting the 2020 levy. Mike Waxon seconded; motion passed unanimously. Meeting was recessed at 8:50 p.m.

Respectfully Submitted,

Caroline Spurgeon,  
Ravenna Township Clerk/Treasurer