

Ravenna Township, Dakota County

1. Supervisor Carl Reuter called the April 9, 2020 regular board meeting to order at 7:30 p.m. with the Pledge of Allegiance. Paul Curtis, Brian Riches and clerk/treasurer Caroline Spurgeon were present.
2. Carl moved to approve the agenda as printed. Brian seconded; motion passed unanimously.
3. Resolution 2020-02: Presiding Officer Statement Regarding Holding Meetings via Telephone or Other Electronic Means was read by Carl. Upon roll call vote: Paul: yes, Carl: yes, Brian: yes. Due to COVID-19, township meetings will be held via Zoom until further notice. There is a COVID-19 page added to our website that will hold all meeting information. Two residents joined this meeting.
4. Brian moved to approve the board of canvass minutes of 3/12/2020 and the regular board meeting minutes of 03/12/2020 as printed. Carl seconded; roll call as follows: Carl: yes, Brian: yes, Paul: abstain. Motion passed.
5. Paul moved to approve the Financial Cash Control Statement and Receipts Register ending March 31, 2020 as presented. Brian seconded; motion passed unanimously.
6. Road tour originally scheduled for April 2nd was cancelled due to Minnesota Stay at Home order. Tom and Brian will do a tour on Thursday, April 16th. Need to look at concrete weight at 205th/Rhoda Ave.
7. Road maintenance was discussed and Tom was given a road work order per their 2020 Spring Road Recommendations dated April 9, 2020. The culvert on 160th Street will be looked at on the road tour. Crack sealing was capped at \$60,000. Tires also need to be pulled out of ditch on Ravenna Trail near Red Wing Blvd.
8. Four quotes were received for dust control. Two are for magnesium chloride and two are for calcium chloride. After discussion, Carl moved to approve EnviroTech's quote of \$.95 per gallon of calcium chloride. Brian seconded; motion passed unanimously.
9. Copies of the current Road Maintenance Contract were in the board's packets prior to the meeting. This contract expires in July and needs to go out for bid late May. After discussion, no changes required to the contract are needed prior to bidding.
10. Brian moved to approve building permits RT2020-00009, RT2020-00010 and RT2020-00012 to RT2020-00016. Paul seconded; motion passed unanimously.
11. Brian moved to approve payroll #7657 to 7673 and claims #120, 2003, and 7674 to 7684. Paul seconded; motion passed unanimously.
12. Comments from the floor: none
13. Troy Gilchrist advised that a pet cremation would fall under an interim use permit. The board was in agreement with Troy's response. Jill Becker has been advised of Troy's response and was provided the applications for ordinance amendment and interim use permit.
14. 2019 Septic Non-Pump Report letters will be delayed being sent due to coronavirus.
15. Complaint: 16975 180th St (PID 33-90080-00-160) was reviewed for junk cars. Carl to look at property and talk to owner.
16. Carl moved to keep Vermillion Bank as our official bank. Paul seconded; motion passed unanimously.
17. Currently our official newspaper is Hastings Star Gazette. Their last publication is May 7, 2020. Currently reviewing options so they fit under Minnesota Statute 331A.04. Tabled to May meeting.
18. The following positions have been assigned for the next year: Brian – Supervisor Chair, Road Supervisor, Fire meetings and Burn Permits; Paul – Supervisor Co-Chair, Town Hall Flag, Met Council Representative, and Dakota County Soil & Water Representative; Carl – Feedlots and Weed Inspector/Plant Reports.
19. Current Pay Rates were reviewed. Upon consensus, all rates will remain the same.

20. Carl read the Meeting Electronic Recording Policy as follows: Unless the Board expressly states otherwise in the minutes of a particular meeting any electronic recording made of the meetings by the Board are solely for the purpose of assisting the clerk to develop accurate minutes. Such electronic recordings are not part of the Town's official records and, after approval of the minutes of the meeting to which an electronic recording applies, will be erased for use at future meetings. If the Board is electronically recording a meeting, the Board may make a motion at the meeting to make the electronic recording part of the official record of the meeting. If a motion is passed to make an electronic recording a part of the official record, the Town Clerk shall preserve the electronic recording as part of the official record and make it available in the same manner as written minutes. Carl moved to adopt the policy. Brian seconded; motion passed unanimously.
21. Caroline reviewed the communications in & out. Joint Town Board Planning Commission meeting 4/23/2020 at 7:00 p.m.
22. Caroline noted that all checks and necessary documents will be signed after the meeting is adjourned.
23. Comments from the floor: none
24. Carl adjourned the meeting at 8:35 p.m.

Respectfully submitted,

Caroline Spurgeon
Ravenna Township Clerk/Treasurer